

# U3A Titirangi Privacy Policy

The Privacy Act 2020 protects the personal information about all living people in New Zealand. This Privacy Policy explains how U3A Titirangi collects and manages your details.

## How does U3A Titirangi collect your details?

- U3A Titirangi primarily collect your contact details from you directly when you complete a membership application form. Alternatively, we may collect details by email or phone.
- From publicly available sources.
- From third parties where you have authorised the disclosure.

## What does U3A Titirangi use your details for?

- For the management and operation of U3A
- to communicate matters of U3A interest to you.
- to keep you informed about study group activities.
- to comply with our legal obligations; and
- for any other purposes for which you have given us permission.

## Who does U3A Titirangi share your information with?

- U3A Titirangi Committee members
- Study Group Convenors
- Anyone who you have authorised us to disclose it to.
- Law enforcement bodies if required by law.

## How does U3A Titirangi manage your information?

- U3A Titirangi promises your information will be held securely and in accordance with the Privacy Act 2020.
- You have the right to access and correct/update your personal details at any time.
- U3A will only hold your details for as long as is necessary
- You have the right to opt-out of receiving communications from U3A at any time.

Any questions or comments about your privacy should be addressed to the President.